

EFTPS – ELECTRONIC FEDERAL TAX PAYMENT SYSTEM

www.eftps.gov

EFTPS is developed by IRS it is a secure, easy to use, and convenient way to pay ALL federal taxes. All business and individual taxpayers are eligible to use EFTPS. Taxpayers have the option of using 2 payment methods either internet or phone.

Enrolling in EFTPS Online:

1- LOCATE...

- Tax ID# (Employer Identification Number or Social Security Number).
- Your financial institution routing and account numbers.
- The exact spelling of your name and address as it appears on your IRS tax documents.
- Go to www.eftps.gov.

2- Select Business or Individual Enrollment under the Enrollment tab. Complete the requested information. Click Submit.

3- 10 – 15 days after online enrollment, you'll receive an EFTPS Confirmation Package by mail with instructions on how to obtain your Internet Password by phone.

NOTE: YOU MUST HAVE AN INTERNET PASSWORD AND PIN TO USE EFTPS ONLINE. YOUR PIN WILL BE MAILED SEPARATELY TO YOUR ADDRESS AS SHOWN IN THE IRS RECORDS.

Paying with EFTPS Online:

- 1- Have your Tax ID Number (EIN or SSN), PIN, and Internet Password handy.
- 2- Go to www.eftps.gov.
- 3- Click on "Make A Payment" on the home page.
- 4- Select the federal tax you wish to pay.
- 5- Follow the prompts to enter the tax payment amount, tax period, and settlement date.

NOTE: YOUR EFT ACKNOWLEDGEMENT NUMBER ACTS AS A RECEIPT OF YOUR INSTRUCTIONS. NOTE OR PRINT OUT YOUR EFT ACKNOWLEDGEMENT NUMBER. PRINT YOUR CONFIRMATION PAGE FOR YOUR RECORDS, IF YOU WISH.